Moscow Food Co-op Board of Directors Meeting Agenda – May 3, 2021

Meeting begins at 5:30 p.m. via ZOOM

MEETING REGISTRATION IS REQUIRED

To Register: https://zoom.us/meeting/register/tJ0oc-uvrDwsGtLoXcs1Og18OddFc_pbU75Z

Facilitator: Alice Ma

Time	Item	Attachment
5:30-5:40	**Owner Forum** If there is more than one owner that wishes to speak, time will be divided among them. If anyone would like to ask a question or make a comment during Board meetings, they may type out their question and send it to the Board Admin directly. Our goal is to provide a virtual space where being respectful of allotted time and respecting others when both speaking and listening is a priority for all.	
5:40-6:00	**Consent Agenda** *"Is there anyone present who did not read their Board packet?"* Board members who did not read the reports cannot vote. The only questions allowed are short clarifications; anything more must be asked directly to the General Manager before the meeting. • April 2021 Draft Minutes • Business Agenda	
	General Manager FYI (SI)	May 2021 FYI
	Action Items (PI)	May 2021 Action Items

	Business Agenda	Who	Documents
6:00-6:30	**GM Monitoring Reports (MD)** B3: Asset Protection B5: Treatment of Customers B9: Emergency GM Succession	Melinda	Policy B3 Policy B3 Report Policy B5 Policy B5 Report Policy B9 Policy B9 Report
6:30-7:00	**Board Monitoring Reports (MD)** D: Global Board-Management Connection D1: Unity of Control D2: Accountability of the GM D3: Delegation to the GM D4: Monitoring GM Performance	Alice	Policy D Policy D Monitoring Survey Policy D1 Policy D1 Monitoring Survey Policy D2 Policy D2 Monitoring Survey Policy D3 Policy D3 Monitoring Survey Policy D4 Policy D4 Monitoring Survey
7:00-7:10	Review Draft Policy B1: Financial Condition & Activities (MD)	Cheyne	-Current Policy B1 -Proposed Policy B1 Draft -B1 Draft - Executive Summary (2021-5 May)
7:10-7:20	Review Draft Policy C2: The Board's Job (MD)	Cheyne	-Current Policy C2 -Proposed Policy C2 Draft -C2 Draft - Executive Summary (2021-5 May)
7:20-7:40	Review Proposed Board Policy Monitoring Calendar (SI/MD)	Cheyne	-Proposed Changes to the Policy Monitoring Calendar – Analysis -Current Policy C3 Supplemental Calendar -Proposed Board Policy Monitoring Calendar
7:40-7:50	Review Proposed Policy Change Template (SI/MD)	Mark	Proposed Policy Change

			Template
7:50-8:00	Committee Reports (SI)	Chairs	Board Development Nominations & Elections Policy & Bylaw Board-Owner Communication Strategic Vision
8:00-8:05	**Board Assignments and Meeting Review (BC)** eNewsletter & blog: Due Mondays via email Community News: Due the 15th of each month via email *Marketing Topics - Marketing will be highlighting the following through the month of May: National Bike Month, National BBQ Month (late May), Cinco de Mayo (May 5), National World Fair Trade Day (May 8), Mother's Day (May 9), general Spring season themes like eating outside, start of Farmers Market, and internally will be recognizing National Mental Health Month. Chloe can provide further details.*	All	
8:00	**Meeting Evaluation**		
8:05	**Meeting Adjournment**		

TYPE KEY: SI=Share Information, AT=Advance the Thinking, PI=Provide Input, MD=Make Decisions, ITC=Improve Team Communication, BTC=Build Team Capacity, BC=Build Community

Current Board members: Alice Ma, Cheyne Mayer, Julia Parker, Mark Thorne, Rob Ely, Ken Hart, Isabel Barbuto, Dulce Kersting-Lark, Trish Hartzell

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Upcoming Dates to Remember:

TBD: Spring Retreat
June: 7: Board Meeting
TBD: September Board Meeting
October 4: Board Meeting
November 1: Board Meeting

Committee Roster:

Meeting time and date of all committees are subject to change.

Board Development Committee:
Meets 2nd Tuesday of the month, 5:30 p.m.
Alice (President), Cheyne (Vice President), Julia (Secretary), Mark (Treasurer), Melinda (GM)

Policy & Bylaw Committee:
Meets the 1st Thursday of the month, 1 p.m.
Cheyne (Chair), Ken, Mark

Board-Owner Communication Committee:
Meets 1st Tuesday of the month, 5 p.m.
Cheyne (Chair), Alice, Greg (PO), Priscilla W. (PO), Linda (PO), Priscilla S. (PO), Jessie (PO)

Nominations & Elections Committee:
Meets 3rd Monday of the month, 5 p.m.
Julia (Chair) Rob, Dulce, Erin (PO)

Strategic Vision Committee:
Meets 2nd Wednesday of the month as needed, 5 p.m.
Rob (Chair) Isabel, Julia, Trish, Melinda (GM)