

Moscow Food Co-op Monthly Board of Directors Meeting-DRAFT

Tuesday, June 6, 2023

Held in the Fiske Room at the 1912 Center

Present: Mark Thorne (President); Ken Hart (VP) via Zoom, Candis Claiborn (Secretary); Dulce Kersting-Lark (Treasurer) David Nelson; Stephen Barbuto; Priscilla Schmidt; Kelsey Manning; (Board); Melinda Schab (GM); Noelle Borkowski (Board Administrative Assistant)

Absent: Trish Hartzell

Facilitator: Erin Tomlin

Guests: Courtney Gossett (via Zoom), David Hall,

Eight of nine directors present at the start of the meeting; a quorum is reached.

Erin called the meeting to order at 6:03 p.m.

OWNER COMMENT PERIOD

Owner's Forum is a time for the Board to listen to Owner comments. The Board will, if requested, follow up after the meeting.

There were no owners who wished to speak at the forum

STUDY & ENGAGEMENT

Guest Speaker Lovina Englund from Palouse Land Trust presented to the Board.

CONSENT AGENDA & APPROVAL OF BUSINESS AGENDA

Minutes:

The Board made no amendments to the May minutes:

Motion to accept the consent agenda and business agenda, passed **8-0-0**

BRIEF ANNOUNCEMENT & ACTION ITEM FOLLOW UP

Board Action Items – 6.6.2023

General

The Board will RSVP to the upcoming social at Moscow Brewing Company on the 16th for a headcount and to make name tags.

Deciding what the BOCC should focus on in the near future.

Melinda will follow-up with Marketing on BOCCs need for an additional PO.

Committees

Board-Owner Communication Committee (internal action items kept separately)

Nominations and Elections (internal action items kept separately)

Policy & Bylaw (internal action items kept separately)

Executive Committee (internal action items kept separately)

Parking Lot

Completed

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- I. The committee reviewed and corrected the necessary action items in policy C2.2
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There were no updates to the action item list.

BUSINESS AGENDA

GM Policy Monitoring:

Policy BI: Financial Condition and Activities

The Board reviewed Melinda's provided report. The Board asked clarifying questions.

Motion to accept the monitoring report Policy BI while acknowledging noncompliance on Policy BI.2 passed 8-0-0.

Board Monitoring Reports

Policy C3: Agenda Planning

Candis presented to the board of directors the board Policy C3 and its interpretation. The board asked clarifying questions.

The Board will generate and publish workable annual and monthly agendas 0-8-0 (out of compliance)

C3.1 0-8-0 (out of compliance)

C3.2 8-0-0 (in compliance)

Board Calendar

The Board discussed the updated Board Calendar as mentioned in the Board Monitoring Reports. This includes a change to start retreat planning in February.

Motion to approve the calendar 8-0-0

Board Retreat Update

The Board Retreat will be Jun 17, 2023 from 9:00 a.m. to 4:00 p.m.
A more detailed itinerary will be available by the end of the week.

Name Tags will be printed for the Board and their guests - GM asks the Board to email Noelle and Melinda the names of attendees by Sunday.

Committee Check-In

The committee chairs briefly elaborated on their committee notes.

Priscilla asked about an owner forum and gave a brief update on getting the new participating owners for BOCC.

Dulce suggests the BOCC call for member participation by adding descriptors for archived Co-op photos.

General Manager's FYI Report

The GM provided an FYI report as an informal opportunity for the GM to update the Board on important Co-op information and for the Board to ask brief, clarifying questions.

The General Manager's FYI is available online here.
(<https://www.moscowfood.coop/gm-fyi-reports-owners>)

Writing Assignments

Newsletter assignments

All assignments are due on the 15th of the month before the Newsletter is issued.

Dulce has submitted her article to Noelle

Kelsey is working on her article.

Candis will be sending hers over once it is fact checked.

Ken will do Policy C4 w/ David Nelson, Mark Thorne and Dulce Kersting-Lark

Notes taken by Noelle Borkowski
Meeting adjourned at 7:27 p.m.

Executive Session

Erin calls the meeting to order 7:34

Toni Broyles presents to the Board about upcoming opportunities for the Co-op to collaborate with the University of Idaho.

Ends at 8:14

A handwritten signature in cursive script that reads "Mark Thorne".

July 11 2023

Signature of the Board President

Date