

Moscow Food Co-op Monthly Board of Directors Meeting

Tuesday, July 11, 2023

Held in the Fiske Room at the 1912 Center

Present: Mark Thorne (President); Ken Hart (VP), Candis Claiborn (Secretary); Dulce Kersting-Lark (Treasurer); Trish Hatzell; Stephen Barbuto; Priscilla Schmidt; Kelsey Manning; (Board); Melinda Schab (GM); Noelle Borkowski (Board Administrative Assistant)

Absent: David Nelson

Facilitator: Erin Tomlin

Guests: Jennifer Wallace from Palouse Habitat for Humanity, Courtney Gossett (via Zoom)

Eight of nine directors present at the start of the meeting; a quorum is reached.

Erin called the meeting to order at 6:03 p.m.

OWNER COMMENT PERIOD

Owner's Forum is a time for the Board to listen to Owner comments. The Board will, if requested, follow up after the meeting.

There were no owners who wished to speak at the forum

STUDY & ENGAGEMENT

Guest Speaker Jennifer Wallace from Palouse Habitat for Humanity presented to the Board.

CONSENT AGENDA & APPROVAL OF BUSINESS AGENDA

Minutes:

The Board made no amendments to the June minutes:

Motion to accept the consent agenda and business agenda, passed **8-0-0**

BRIEF ANNOUNCEMENT & ACTION ITEM FOLLOW UP

Board Action Items – 6.6.2023

General

Committees

Board-Owner Communication Committee (internal action items kept separately)

Nominations and Elections (internal action items kept separately)

Policy & Bylaw (internal action items kept separately)

Executive Committee (internal action items kept separately)

Parking Lot

Completed

There were no updates to the action item list.

BUSINESS AGENDA

GM Policy Monitoring:

Policy B9: Emergency GM Succession

The Board reviewed Melinda's provided report. The Board asked clarifying questions.

Motion to accept the monitoring report Policy B9 passed 8-0-0.

Board Monitoring Reports

Policy C4: Board Meetings

Mark presented to the board of directors the board Policy C4 and its interpretation. The board asked clarifying questions.

C4 8-0-0

Committee Check-In

The committee chairs briefly elaborated on their committee notes.

CCMA Recap

Melinda and Mark respond to questions about their recaps.

Board Retreat Evaluation

The Board discussed their experience with the Board Retreat.

General Manager's FYI Report

The GM provided an FYI report as an informal opportunity for the GM to update the Board on important Co-op information and for the Board to ask brief, clarifying questions.

The General Manager's FYI is available online here.

(<https://www.moscowfood.coop/gm-fyi-reports-owners>)

Writing Assignments

Newsletter assignments

All assignments are due on the 15th of the month before the Newsletter is issued.

Kelsey is working on the Farmer's Market piece.

Notes taken by Noelle Borkowski

Meeting adjourned at 7:16 p.m.

Signature of the Board President

Date