Board-Owner Communication Committee Meeting Notes

January 18, 2023

Present (via Zoom): Rob Ely, Greg Meyer, Priscilla Schmidt, Pamela Lee, Priscilla Wegars, Candis Claiborn, Alice Ma, Linda Russo, Trish Hartzell, Trish HartzellAlison Lubo (Board Admin)

Absent: Melinda Schab

Meeting commenced at 6:03 p.m.

Previous Committee Meeting Notes Review

The committee reviewed the December committee meeting notes. The committee approved the notes with no edits.

Board-Owner Communication Committee Charter

The BOCC committee reviewed and discussed the purpose of the BOCC Charter.

Committee Charter Review: Review committee charter and make suggestions for edits if needed.

Annual Meeting Planning: Continuation of ideas and decisions made on the google BOCC document . See December notes for previous discussion.

The committee continued working on the 50th annual meeting planning. After brainstorming last month, the committee narrowed things down.

The committee settled on the Great Room as a location 22nd (Earth Day) if necessary 12-3pm

Board Webpages

The committee revisited outstanding thoughts on ways to improve the Board Webpages. This isn't a high priority at the moment, but something to return to.

Schedule Next Committee Meeting:

The next BOCC meeting will be on Wednesday February 15 at 6:00 p.m. via Zoom.

Action Items

IN-PROGRESS

Board Action Items:

- Alice moved to decrease the number of Board members from 4 to 2 members.
- Alison will update the charter information
- Alice will ask Chloe for help/assistance to have a PPT/Slide show

PARKING LOT

- BOCC will coordinate filming of Board members answering FAQs.
- BOCC will review the Board web pages and request improvements.
- ~~A~~lison will add the "Language for Board meeting agendas" to the Board meeting agendas. (from the "Board Document Availability Procedure_DRAFT_2022-4" document)
- ~~A~~lison will add the "Language for Board Meetings & Minutes page" to the Board Meetings & Minutes Page, complete with a link to the "Board Meeting Document Request Form". (from the "Board Document Availability Procedure_DRAFT_2022-4" document)
- **Community Needs Assessment Survey & Forum** Cheyne shared an update: the survey will go out in mid-Oct. This will not be early enough for the Board to discuss the results in November as hoped. Plan for the Board to discuss results at the January Board meeting instead. Forum will need to be pushed to February or later.

DONE

- Action item: Theme, agenda, food, draft ideas will be made via email to accomplish this.
- Action Item: Mark will obtain annual meeting budget for BOCC
- Action item: Member registration required for meeting to provide ideal food amount
- Action Item: Alison to create a document for BOCC to see the ideas discussed.
- Thursday monthly events related to 50th anniversary (add to google Doc)
- Action Item: Mark to talk with Chloe involving the BOCC with the monthly events for next year.

REMOVED

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Meeting ended at 7:08 p.m.
Notes taken by Alison Lubo (Board Admin)