Candis Claiborn

4766 Lenville Rd.
Moscow, ID 83843

January 28, 2022

Moscow Food Co-op Board of Directors Nominations and Elections Committee
121 E. 5th Street
Moscow, ID

To Whom It May Concern:

I am submitting my application for candidate for the Moscow Food Co-op Board of Directors. This letter provides the required information for your consideration.

Part I: Application Contact Information

Name: Candis Claiborn

email: candisclaiborn@hotmail.com

Co-op owner number: 4 00000 09679 7

Address: 4766 Lenville Rd.

City and state: Moscow, ID

Phone number: 509 595-0543 (mobile)

Part II: Candidate Statement

1. *Personal skills and experience.* While I am not a grower nor employed in the food industry, I have a keen interest in the quality of our food, environmental sustainability, and in eating locally as much as possible. I am retired from WSU where I worked for 29 years as a professor and also as an administrator. As a professor, I taught environmental engineering courses and conducted research in regional air pollution. I also served as the Dean of the Voiland College of Engineering and Architecture for 11 years. My administrative experience includes staff management, hiring, budgeting, fund-raising, consensus-building, team-building, written and oral reporting. I have extensive management and leadership experience from my years as college dean.

2. *Why I am interested in serving on the Board.* There are three reasons that compel me to apply for a board of directors position. First, I am a long-time resident of this region and a long-time Co-op owner, so I am very interested in the sustainability and quality of the Moscow Food Co-op. Second, I strongly believe in eating locally to the extent possible both for supporting the local economy and for sustainability purposes, and I try to arm myself with as much information as possible on food production in our region (I grow a home garden each year for example, and participate in local farming/gardening workshops). The Co-op principles are consistent with these interests - for example, concern for community, and education, training and information. Third, now that I am retired, I have the time for serving the community in a volunteer capacity, and I wish to put some of my skills to work to support the Co-op, an entity that I strongly believe in.

3. *Decision-making skills - group environment, shared power, and delegating.* My experience at WSU prepared me well for this position, especially as it pertains to decision-making in a group. As the dean of the engineering/architecture college, I organized the leadership team of associate deans, department chairs and research directors, and we collectively made decisions pertaining to the college including benchmarks, assessments, budgets, strategic priorities, resource allocations, and fundraising. My leadership style was very collaborative. As the dean, I regularly delegated responsibilities to associate deans and department leaders. I have also served on numerous boards over the years and consider myself to be an effective board member.

4. *3-year commitment and abiding by guidelines.* I am willing and able to make a three-year commitment to the responsibilities as outlined in the candidate packet. I recognize that these include preparing for and attending all board meetings; informing myself about Co-op operations and issues; serving on committees as requested; familiarizing myself with the bylaws, policies, and procedures; bringing honesty and integrity to the Board; providing leadership as appropriate; and attending board training and retreats. A quick look at my resume will illustrate the extent to which I have been involved in various boards over the years.

5. *Additional comments.* The Moscow Food Co-op represents an important community asset that supports the local economy and environmental sustainability through its values and operating principles. I would like to contribute to these attributes of the Co-op.

Part III: Resume.

CANDIS S. CLAIBORN
Professor and Dean Emeritus, Department of Civil and Environmental Engineering
and Voiland College of Engineering and Architecture
Washington State University
Pullman, WA 991645845

EDUCATION

B.S., Chemical Engineering, 1980, University of Idaho, Moscow, ID.
Ph.D., Chemical Engineering, 1991, North Carolina State University, Raleigh, NC.

INDUSTRIAL EXPERIENCE

- Process Engineer, Chevron, Western Region Production, San Francisco, 19801.
- Senior Process Control Engineer, Process Engineer, ARCO Petroleum Products, Ferndale, WA, 1981-6.

ACADEMIC EXPERIENCE

- Assistant Professor, Laboratory for Atmospheric Research, Department of Civil & Environmental Engineering, Washington State University, Pullman, WA, 1991-1997.
- Associate Professor, Laboratory for Atmospheric Research, Department of Civil & Environmental Engineering, WSU, 1997-2003.
- Professor, Laboratory for Atmospheric Research, Department of Civil & Environmental Engineering, WSU, 2003-2020.

ADMINISTRATIVE EXPERIENCE

- Interim Associate Dean for Research and Graduate Programs, College of Engineering and Architecture, WSU, 2002-2003.
- Associate Dean for Research and Graduate Programs, College of Engineering and Architecture, WSU, 2003-2005.
- Interim Dean, College of Engineering and Architecture, WSU, 2005-2006.
- Dean, Voiland College of Engineering and Architecture, WSU, 2006-2016.

CONSULTING/OTHER PROFESSIONAL (Selected examples)

- Retained as an air quality specialist in cases involving grass field smoke (1998, 2002).
- Technical reviewer for Fort Hall Indian Reservation Air Quality Study (2000).
- Western Governors' Association – Western Regional Air Partnership Expert Panel on Windblown and Mechanically Generated Fugitive Dust (2000-2001).
- Contributing author for USEPA Air Quality Criteria Document for Particulate Matter (2000-2001).
- Member of WDOE Agricultural Burning Smoke Expert Panel (~2003–2005).
- Member of NAE/EPA People, Prosperity, and the Planet (P3) Review Panel, May 2006, April 2007.
- University of Idaho Department of Chemical and Materials Engineering Advisory Board, ~2013-present
- University of Houston ADVANCE grant Advisory Board, 2014-2020.
- University of Idaho College of Engineering Advisory Board, ~2020-present.

GRANT AND CONTRACT SUPPORT

Professor Claiborn managed or co-managed externally funded research grants totaling over $11 M. Although she is now retired, she continues to manage an NSF-funded research grant in the area of Engineering Education.

RESEARCH PERSONNEL MENTORING

Professor Claiborn mentored 40 undergraduates and 23 graduate students, 8 post-graduate or postdoctoral fellows, a high school science teacher, a visiting scientist from Uzbekistan, and a visiting scholar from the Chinese National Academy of Sciences.

SERVICE (Selected examples)

- Faculty advisor to WSU student chapter of Society for Women Engineers (approx. 1995-2000)
- Member, Honors Council, 1996 - 2002
- Faculty Member, Honors College, 2000 – 2003
- Member, Conflict of Interest Committee, 2004 – 2005

- Member, Council on the Advancement of Women, 2004
- Member, Advanced Council for International Affairs, 2004

Service to Scientific Community:

- EPA Review Panel for Small Business Innovation Research, Phase I, July 11-14, 1993; Phase II, 1994
- EPA Review Panel for Office of Exploratory Research, March 10 12, 1995; June 24, 1995
- Technical reviewer for Fort Hall Indian Reservation Air Quality Report, USEPA, 1999-present.
- Contributing author for the US Environmental Protection Agency Air Quality Criteria for Particulate Matter, peer-reviewed document, 1999-2001.
- Member of Western Governors' Association – Western Regional Air Partnership Expert Panel on Windblown and Mechanically Generated Fugitive Dust, 2000-2001.
- Member of the NRC Sub-Committee on Air Emissions from Animal Feeding Operations, 2002.
- Member of the Agricultural Smoke Expert Panel, commissioned by WA Department of Ecology, 2003-5.
- Peer reviewer for NAE Panel to review EPA's People, Prosperity and the Plant (P3) Phase II proposals, Washington, DC, May 8-10, 2006.

PROFESSIONAL SOCIETIES AND COMMITTEES

- Engineer-in-Training (EIT) Certificate, Idaho, 1980.
- NRC Subcommittee on Air Emissions from Animal Feeding Operations, 2002-2003.
- American Society for Engineering Education Engineering Research Council Board, 2005-2006.
- ASEE Engineering Deans' Council, 2006-2016
- Past member of:
  - American Society for Engineering Education
  - American Association for Aerosol Research
  - Air and Waste Management Association
  - American Association for the Advancement of Science

HONORS

- Outstanding Teaching Faculty in Civil Engineering, 1994
- Leon Luck Faculty Award for the Most Effective Professor in Civil & Environ. Engr., 1998
- Outstanding Teaching Faculty in Civil Engineering, 1999
- Richard Crain Faculty Award for Distinction in Ethics Teaching, 2003
- WSU Woman of Distinction Award, 2016
- North Carolina State University Department of Chemical and Biomolecular Engineering Distinguished Alumnus, 2016
- University of Idaho Academy of Engineers, 2017
- Featured as one of the region's "Pioneering Women" in special report in Moscow-Pullman Daily News, Oct 26, 2018.

Part IV: Conflict of Interest, other disclosures.

I understand well the importance of disclosing conflicts of interest and in professional ethics, in general. I have submitted my conflict of interest form electronically.

Thank you for considering my application.

Sincerely yours,

Candis Claiborn