Nominations & Elections Committee notes
5.18.2020
Present: Mark (Chair), Julia, Erin Mack (PO), Idgi Potter (PO), Chloe (Board Admin)

The committee set two topics of discussion for the meeting:

1) Revision of the Candidate Packet for upcoming elections
2) Potential alternatives to an in-person Candidate Forum
3) Goals for future committee work

Revision of Candidate Packet for upcoming elections

The committee discussed potential content edits/design adjustments needed in the Candidate Packet before it is submitted to the Board for review. The committee agreed to use the same date structure as last year's election.

Action: Mark will contact Willow to see if there are any restrictions, requirements, etc. to holding the Candidate Forum on a Monday.

The committee discussed whether offering candidates the opportunity to record statements, or reply to questions in writing will be a probable solution to pivot to in case in-person gatherings are not allowed by then. Committee members also discussed reviewing the questions prior to next year's elections.

Notes from the document Mark referenced:

Changes for 2021 Board Election Packet

Page 1: Please update the election year to 2021.

Page 2: Please update the day of packet submission to Sunday, January 31, 2021

Page 3*: **Application process and board election timeline**

Packets available: Wednesday, October 7, 2020

Date packet is due: Sunday January 31, 2021

Board recognizes eligible candidates: Monday, February 1, 2021

Candidate orientation: Wednesday, February 10, 2021

Deadline to withdraw from election: Friday, February 12, 2021 (please change "drop out" to "withdraw")

Candidates statements published: Tuesday, February 15, 2021

Election period: Sunday, March 7 to Saturday, March 20, 2021

Candidate Forum: Monday, March 8, 2021

Election results announced: Monday, March 22, 2021

New Board member orientation: TBD

Spring retreat: TBD

New Board Members Seated at Board Meeting: Monday, April 5, 2021

Annual Meeting: TBD

*(for the above items, please use this order of events)

Other notes:

Page 4: Change date on submission instructions to Sunday, January 31, 2021.

Page 7: **Board Responsibilities and Values**: Please change to "The Board elects its own officers - President, Vice President, Secretary, and Treasurer – from among those nine Directors."

Page 11: Update Policy C9 to the new version updated January 6, 2020. There will likely be a new one coming out this summer sometime, as well, but for now use newest version.

Page 10: Melinda will produce a new "Strategic Plan" statement, but for now the current one is okay.

Committee Next Steps:

1) Continued discussion on the format of the Candidate Forum
2) Review, edit and update questions for candidates

The committee also discussed goals for future committee work:

1) Further marketing to share the message that Board and PO positions are welcoming to parents
2) Ways to give Nominations & Elections more
3) The lag time between when a Board member leaves the Board and appointment time (based on the lawful requirements of the store's liquor license)