Executive Committee Charter

COMMITTEE NAME: Executive Committee

PURPOSE: The committee is charged with identifying the educational and developmental needs of directors and providing educational resources and experiences to fill those needs.

STATUS: Standing

DUTIES: The Executive Committee is responsible for:

- Developing and maintaining a list of Study & Engagement priorities based on Board feedback
- Suggesting Study & Engagement topics for the Board's meeting agenda
- Planning Board retreats
- Periodically checking for NCG and CBLD opportunities
- Identifying and evaluating resources for the Board's orientation manual
- Conducting new director orientations and arranging a financial information meeting with the GM and/or Finance Manager
- Conducting the Board's annual self-evaluation

CHAIR: A Board member approved by the Board of Directors.

COMMITTEE COMPOSITION: Board officers. The specific people will be determined by the Board on an annual basis following the Board election.

MEETINGS: Will meet once a month for an hour.

BUDGET: The committee requires funds and will work with GM to establish an annual budget.

REPORTING TO THE BOARD: Committee notes from monthly meetings will be provided for the upcoming Board meeting packet.

SELF-EVALUATION: The committee's self-evaluation will be conducted as part of the Board's annual evaluation.

Adopted July 22, 2014
Updated March 13, 2017